



Save time by using digital forms instead of paper checklists.

It's free. Go to www.monitorQA.com

Garment Quality Control Checklist

Batch Sample Information	
You may attach image of product design here.	Attach photos
Product Description:	
Client:	
Supplier:	
Manufacturer:	
PO Number:	
Item No.:	
Order Quantity:	
Inspection Type:	
Sampling standard:	

Inspection Criteria Sheet	
Style / Color Conformity	
Attach image of client's product design specification sheet and compare sampled batch to the design. Attach images for proof of conformity/non-conformity.	Attach photo

Defects				
Broken, cracked, missing, or wrong color accessory	Minor	Major	Critical	N/A
Substituted accessory style, size, or position	Minor	Major	Critical	N/A
Distorted, pleated, twisted, broken or rusted button/stud	Minor	Major	Critical	N/A
Incorrectly placed buttons, beads or sequins	Minor	Major	Critical	N/A
Wrong thread color does used with button, bead or sequin	Minor	Major	Critical	N/A
Substituted buttons, studs or beads	Minor	Major	Critical	N/A

Measurement Check
Measurement Point
Measurement Point:
Tolerance:
Size 12:
Size 14:
Size 16:
Size 18:

Quality Conformity
Product Reference Number
Purchase Order Number
Order Quantity
Available Quantity [Pieces Packed]
Available Quantity [Packed CTN]
Available Quantity [Pieces Unpacked]

Not Finished Quantity
Sample Size [Packed Lot]
Sample Size [Unpacked Lot]

Marking / Label/ Packaging			
Attach summary of client's specifications on marking/label/packaging here.			
Unit/Packaging/Artwork	Pass	Fail	N/A
Polybag Printing/Label	Pass	Fail	N/A
Inner Packing	Pass	Fail	N/A
Outer Packing	Pass	Fail	N/A

On-Site Test			
Pull-Test for Accessories			
Apply a force of 6± 0.2kg for 10 seconds on all accessories by means of a pull gauge. Accessories must remain securely in place. If there is no pull gauge available, evaluate by hand pull and include a note in the report.			
Sample size			
Did the item pass/fail the test?	Pass	Fail	N/A

Fatigue Test for Accessories			
Check the fasteners (buttons, snaps, zippers, etc.) as intended for 50 cycles. Accessories must be undamaged without any loss of function following the test .			
Sample Size			
Did the item pass/fail the test?	Pass	Fail	N/A

Stretch Test for Elastic Fabric and Straps			
Stretch elastic fabrics and straps to check the elasticity. They must have proper elasticity without elastic fibers or stitches breaking.			
Sample Size			
Did the item pass/fail the test?	Pass	Fail	N/A

Buttonholes Test				
Button not sewn securely	Minor	Major	Critical	N/A
Incomplete stitching or uncut buttonhole	Minor	Major	Critical	N/A
One or more skipped stitches at buttonhole	Minor	Major	Critical	N/A
Buttonhole incorrect size for buttons	Minor	Major	Critical	N/A
Wrong direction of buttonhole	Minor	Major	Critical	N/A
Buttonhole fraying around edges causing button to catch on threads need trimming	Minor	Major	Critical	N/A

Signatures
Final Comments/Observations

--	--	--	--

Overall Inspection Conclusion	Pass	Fail	N/A
-------------------------------	------	------	-----

Supplier's Representative: Name and Signature:

Manufacturer's Representative: Name and Signature:

Buyer's Representative: Name and Signature:

Please note that this checklist is a hypothetical example and provides basic information only. It is not intended to take the place of, among other things, workplace, health and safety advice; medical advice, diagnosis, or treatment; or other applicable laws. You should also seek your own professional advice to determine if the use of such checklist is permissible in your workplace or jurisdiction.